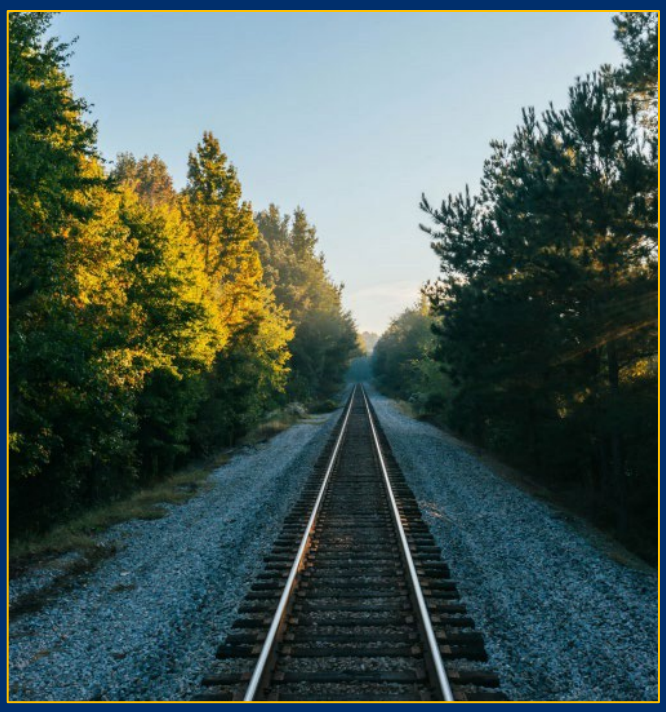


2025 CSX Contractor Safety Program - Manual

Effective March 2025





2025 CSX Contractor Safety Program – Manual

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2025 CSX Contractor Safety Program – Manual

1. Introduction / Overview



This **CSX Contractor Safety Program –Manual ("Manual")** replaces all previous versions of **The CSX Guide for Contractor Safety & Compliance**. This Manual remains in effect until modified by a future document.

Why is CSX's Contractor Safety Program important?

- ✓ CSX values the safety or our employees and the safety of contractors' employees
- ✓ Aligns with ONE CSX to work safely
- ✓ Establishes minimum training standards for contractors and their employees
- ✓ Set expectations for contractors to following CSX Safety Rules & Requirements referenced in **Section 6**
- ✓ Educate contractors and their employees on CSX safe job procedures and processes
- ✓ Compliance with local, state, and federal regulatory requirements

The purpose of this Manual is to provide information and outline requirements regarding **CSX's Contractor Safety Program** to all stakeholders and set expectations to ***Operate Safely*** on the property of CSX Transportation, its parent, affiliates and subsidiaries for risk reduction.

The Manual applies to the Stakeholders defined in **Section 3**. Stakeholders are to reference the **Roles & Responsibilities** in **Section 3** of this Manual for understanding of required actions for compliance with **CSX's Contractor Safety Program**.

CSX Contractor Safety Program resources:

External – www.csx.com → Suppliers → Doing Business With Us
Internal – CSX Employee Gateway → Operations → Safety

***** Dial 9-1-1 in the event of an Emergency *****

Non-emergency calls concerning suspicious activities, hazardous materials, environmental incidents, derailments, vandalism, employee driving, etc., should go to the **Public Safety Coordination Center (PSCC) at (800) 232-0144**.

Additionally, any work-related issues or concerns about employees should be made through the **CSX Ethics Helpline at (800) 737-1663**.

For more information regarding CSX's Code of Ethics, visit www.csx.com:

About Us → Company Overview → Corporate Governance → Code of Ethics

2025 CSX Contractor Safety Program – Manual

Contractor Safety Program Policy

Effective: January 2025

Purpose

The following CSX Corporation ("CSX") Contractor Safety Program Policy ("Policy") provides information, sets expectations, and compliance for contractors, entities, invitees, or subcontractor ("Contractor") when working on CSX property.

The purpose of this Policy is to create a safe workplace, have a Policy for Contractors to Operate Safely on CSX property, and for compliance with federal regulations.

Scope

This Policy applies to any Contractor that CSX hires to perform tasks that have elevated and FRA risk on CSX property. Elevated risk tasks that require Contractors to comply with this Policy and the CSX Contractor Safety Program include, but are not limited to:

- ✓ Work performed within Mechanical Shops
- ✓ Environmental investigation, remediation, and monitoring
- ✓ Work that otherwise has access to operations, and/or a direct role on site operations or maintenance, where the failure could result in serious harm to employee or public well-being, company assets or the environment
- ✓ Confined space work
- ✓ Work performed within fifty (50) feet of CSX's railway track, including mainline, siding, and yard tracks
- ✓ Inspecting, repairing, or maintaining track, roadbed, signal/ communication systems, including roadway work or bridge work
- ✓ Inspecting, repairing, or maintaining locomotive, rail cars, or on-track equipment
- ✓ Other tasks as determined by a CSX supervisor

Tasks that are not deem as having an elevated risk, therefore remain exempt from the CSX Contractor Safety Program include, but are not limited to, delivery personnel, janitorial services, and general facility maintenance (i.e., building painting, plumbing, etc.). (See Appendix A for additional information regarding a variety of tasks)

Resources

Information regarding CSX's Contractor Safety Program can be found in the *CSX Contractor Safety Program – Manual ("Manual")*, which is on available on CSX.com under SUPPLIERS and Doing Business with Us (DIRECT LINK). This comprehensive Manual is a resource for CSX Supervisors and their Contractors that perform work on CSX property. Topics included in this resource include:

- ✓ Roles and Responsibilities of CSX's Contractors Safety Program
- ✓ CSX Contractor Safety processes
- ✓ Safety Training Qualification (TQ) requirements for Contractors' employees
- ✓ CSX Safe Way Rules and Operating Rules
- ✓ Contractor Accident & Injury reporting
- ✓ Contractor Risk Matrix – Task based
- ✓ CSX Environmental Expectations
- ✓ ISNetworld ("ISN") Information

Enforcement

CSX employees, Contractors, and Contractors' employees are required to comply with this Policy, CSX Safety Rules, and local/state/federal requirements. Should it be determined that a CSX employee, a Contractor, or a Contractors' employee be in violation of this Policy, or not complying with the requirements of CSX's Contractor Safety Program found in the Manual, the work or project will be stopped immediately. The CSX Safety Department will then address the matter with the CSX Department responsible for the work or project.

Any Contractor that accesses CSX property to perform work, or a service, covered by this Policy without authorization from a CSX Supervisor or without adhering to the Contractor Safety Program is considered on-property illegally.

Policy Owner & Point of Contact

CSX Safety Department
Matthew Meadows
Sr. Director Operating Practices
Jacksonville, FL

2. Compliance with Safety Requirements

The Manual is a resource and will be updated as required to maintain relevance for stakeholders to reference when questions arise. (See **Section 3 – Roles & Responsibilities**).

Contractors

CSX's Contractors are to review this Manual at least annually and ensure:

- ✓ Their employees Operate Safely while on CSX property or performing service for CSX
- ✓ Their company is in compliance with the program including the CSX Contractor Safety Program information that is posted electronically.

  External: www.CSX.com → Suppliers → Doing Business With Us
  Internal: CSX Employee Gateway → Operations → Safety
- ✓ They are connected to the proper CSX department(s)/site(s) within ISNetworld (ISN) and their company information is uploaded timely
- ✓ The employees that could perform tasks/services for CSX are connected to the proper department(s)/site(s) in ISN to ensure the safety training is assigned
- ✓ Their employees are in compliance with the safety training qualifications requirements, including E-Verify, prior to performing work on CSX property or services for CSX
- ✓ Their sub-contractors that work service / perform service on CSX property are in compliance with the program

CSX Managers/Supervisors are to verify the contractors' employee compliance using the **ISN Contractor Badging Process (Appendix B)**

Employee Background – E-Verify (Contractors' Employees)

When a contractor connects an employee to CSX through ISNetworld (ISN), the contractor is required to undergo a series of processes for the employee to be "fully qualified" for CSX's Contractor Safety Program. This includes a background screening that is required for each employee, which is maintained by E-Verify. Below is an overview of this specific requirement:

- Each contractor will utilize the U.S. Department of Homeland Security's E-Verify system in order to properly verify the employment eligibility of all new employees hired by the Contractor during the Term of this Agreement; and
- Require any subcontractors performing work or providing services pursuant to this Agreement to likewise adhere to the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the Term of this Agreement.

Prior to commencement of services by contractor employee on CSX property, the contractor shall perform employee background screenings which comply with current industry standards. Such screening shall include at least verification of last employment held, two reference checks and Prohibited Party Search (OFAC Watch List* and BIS Denied Persons List*).

(Continued… 2. Compliance with Safety Requirements

Contractors must take the appropriate action to determine if placement of their employee on CSX property is appropriate given any Contractor employee's criminal activity that may be revealed as part of the background screening. Each Contractor employee's prior criminal activity should be reviewed on a case-by-case basis, with appropriate consideration for the specific job-related requirements regarding the placement, the nature of the crime, and the time elapsed since conviction. As appropriate, Contractor must balance the individual circumstances surrounding the placement and each Contractor employee's criminal history with the significant public safety requirements of each placement, including the need to:

1. Prevent terrorism;
2. Preserve the safety of CSXT employees, the general public and rail transportation; and
3. Protect resources entrusted to CSXT (including cargo and infrastructure).

Contractor shall maintain copies of all background screenings performed on employees assigned to provide Services for CSX under this Agreement, which shall be subject to review and audit by CSX or its designated representative on reasonable prior written notice to Contractor during the Term of this Agreement and for a period of three (3) year thereafter. Contractor shall further provide originals or copies of any of such background screenings to CSX promptly following receipt of request from CSX.

**As set forth in the above paragraph, "OFAC" refers to the U.S. Department of the Treasury Office of Foreign Assets Control, and "BIS" refers to the U.S. Department of Commerce Bureau of Industry and Security.*

ISNetworld (ISN) - Subscription

CSX has partnered with ISN (https://www.isnetworld.com/en/) to enhance safety and risk reduction programs (pursuant to 49 CFR Part 271) for our contractors. ISN serves as CSX's contractor safety and information management system.

Contractors that perform services with FRA or elevated safety risk tasks for CSX are required to become subscribers to ISN. CSX has developed a **Contractor Safety Task Matrix (Appendix A)** that provides guidance on what task(s) require an ISN Subscription.

Companies connecting to CSX through ISN are required to successfully:

- Follow instructions – **Getting Started with ISN (Appendix C)**
- Submit safety performance information
- Require their employee(s) complete safety training for risk reduction. Courses that each employee is required to complete are listed on the **CSX Safety Training Qualification Requirements (Appendix D)**
- Certify annually that they will follow the safety processes and procedures outlined in this **CSX Contractor Safety Program – *Manual***

(Continued… 2. Compliance with Safety Requirements)

Contractors with questions regarding ISN, navigating the ISN application, and compliance requirements concerning CSX's contractor safety program are referred to the below ISN resources:

PHONE (Designated for CSX Contractors)	E-MAIL
(800) 976-1303	**CSXISNTeam@isn.com**

Sub-Contractor Management

- ✓ Subcontractors are subject to the same requirements for safety, compliance, and ISNetworld (ISN) subscription as "Prime Contractors".
- ✓ Prime contractors who contract with subcontractors are responsible for ensuring their subcontractors are registered and complete required training prior to commencing work on CSX property.

Tasks that require ISN Subscription

CSX has developed a **Contractor Safety Task Matrix (Appendix A)** that provides guidance on what task(s) require an ISN Subscription. Although not all tasks are listed on this matrix, determinations are made based on the potential and severity of should harm to CSX, the environment, or the communities we operate.

Contractor Safety Grades

Each CSX contractor that is subscribed to ISN receives a safety grade. This grade is based on safety information that is uploaded into ISN's system by the contractor. These safety grades represent the safety performance of the contractor and does not take into account if the contractor's employees have completed the required safety training.

- **Acceptable Safety Grades** – **"A"** or **"B"**
- **Not-acceptable Safety Grades** – **"C"** and **"F"**. For these non-acceptable safety grades, the contractor is required to fill out a corrective action plan within the **Grade Variance Form (Appendix E)** and submit to the CSX Department hiring the contractor for review and approval. Once the CSX Department has approved the contractors corrective action plan and the Grade Variance Form, it is to be sent to the Safety Department to update in the ISN system.

CSX's Contractor Grading Process maintained by ISN:

Written Health & Safety Programs	25
Health & Safety Pre-Qualification	25
Total Recordable Incident Rate	25
Fatalities*	-100/10
Citations	15
FRA 219 and 243 Identification Questionnaires	-1/0
Total Point Value	**100**

Grading Details:
A (90 – 100) Recommended to use this contractor
B (80 – 89.99) Acceptable to use this contractor
C (70 – 79.99) Director approval required prior to using this contractor
F (-202 – 69.99) Director approval required prior to using this contractor. Escort required by CSX employee or authorized prime contractor or subcontractor for the duration of time on property.

(Continued… 2. Compliance with Safety Requirements)

Exemptions – Contractor Safety Program

A CSX leader from the department that is hiring the contractor should contact the CSX Safety Department for exemption determination when:

- ✓ It is uncertain if the tasks performed by the contractors requires an ISN subscription after reviewing the **Contractor Safety Task Matrix (Appendix A).**
- ✓ An unforeseen or emergency situation requires a contractor to perform immediate work on CSX property for railway operation.
- ✓ The work is a limited period of time and the contractor's employees will be working under the supervision of CSX personnel for the entire duration of the project.

3. Stakeholders' Roles & Responsibilities

STAKEHOLDER	ROLES & RESPONSIBILITIES
CONTRACTORS Hired by CSX for Projects that Perform Elevated Safety Tasks	• When required in contract or agreement with CSX, initiate subscription with ISNetworld (ISN) through the ISN website (www.isn.com) and: ✓ Ensure company representatives, contact information, and CSX Supplier ID# are included within the contractor company profile. ✓ Assign responsible company administrator to fully participate and ensure success of the onboarding process. ✓ Quickly act on payment to ISN to begin the qualification process for CSX. Payment options and processing times are included on each invoice sent from ISN. ✓ Log into your ISN account to view and submit required information graded by CSX on your company's scorecard. (See ISN section below for details). ✓ Monitor company scorecard and ensure progress on meeting document submission requirements. ✓ The company level onboarding process is complete when an A or B grade is displayed on your company's scorecard. ✓ If a C or F grade is reflected due to safety performance issues, prepare an explanation of the issues (by year) and the contractor plan to improve safety performance going forward. Forward the safety performance plan to your CSX point of contact to submit a **Grade Variance Form (Appendix E)** request. This process is complete when your scorecard status is displayed with a yellow flag next to the grade in ISN. • Concurrent with ISN document requirements, add all employees to your company's account and assign applicable employees to CSX Projects within ISN to start CSX required training. • Upload a photo of each employee under the Employee Information & Training section in ISN. Once a photo that meets all guidelines has been uploaded to the employee's profile, submit a request for an ISN ID Card/Badge for each contractor employee working on CSX property. • Ensure CSX required training is completed by employees prior to commencing work on CSX property. • Regularly access ISN account and review contractor company Bulletin Board for new information or updated CSX requirements. • The "Prime" contractor is fully responsible for ensuring all safety and compliance requirements are met by their subcontractors. (Refer to section on Subcontractors for more information.) • Contractors who use subcontractors to perform **FRA Tasks or Elevated Risk Tasks (Contractor Safety Task Matrix – Appendix A)** on CSX property are responsible for ensuring subcontractors maintain the same ISN registration as the Prime contractor. • Questions/need assistance: ✓ ISN system navigation and requirements ▪ (800) 976-1303 ▪ CSXISNTeam@isn.com ✓ Contact the Point of Contact (POC) for the CSX Department ✓ Agreement or Contract - CSX Procurement Department

(Continued… 3. Stakeholders Roles & Responsibilities)

STAKEHOLDER	ROLES & RESPONSIBILITIES
CSX ACCOUNTING	• Ensure contractors added to the CSX invoicing system are evaluated for ISN subscription requirement – a **Getting Started with INS (Appendix C).** • Manage and update automated reporting for contractors added to CSX invoicing system. • Suspend contractor access to CSX invoicing system for failure to comply with CSX requirements.

CSX DEPARTMENTS ("SITES") HIRING CONTRACTORS
 	
• **Engineering** (All sub-departments)
  ○ Communications & Signals (C&S)
  ○ Design & Construction (D&C)
  ○ Maintenance of Way (MOW)
• **Facilities**
• **LEADS** (Load Engineering & Design Services) - LINK
• **Mechanical**
• **OSPRE** (Outside Plant Reliant Engineering)
• **PSHE** (Public Safety Hazmat & Environment including Industrial Hygiene)
• **Reality** (Real Estate) - LINK
• **TDSI** (Total Distribution Service Inc.) - LINK
• **TRANSFLO** - LINK
	• Partner with a designated representative from Procurement for contractor sourcing.
	• Communicate CSX requirements in this manual to contractors and their subcontractors.
	• Designate department points (POC) of contact to liaison with the Safety Department and ISN on management contractors. Update POC list as required.
	• Ensure department leaders who manage contractors have access to ISN and Contractor Safety sites.
	• Directly engage contractors on ISN subscription requirements and their responsibility to subscribe and comply with submission of information.
	• Review new contractor responses to ISN questionnaires and other contractor information to ensure accurate work and training requirements.
	• Conduct review of the **CSX Safety Training Qualification Requirements (Appendix D)** to ensure material is updated as require for your department.
	• Monitor new contractor ISN scorecard until all information is submitted and the contractor has a grade of A, B or variance applied (variance will be indicated by yellow flag).
	• If the contractor has safety related issues resulting in a grade of C or F:
	  ✓ Review contractor report card for safety related issues.
	  ✓ Require the contractor to submit an explanation for safety related issues on the scorecard with their plan to improve safety performance going forward.
	  ✓ Review the contractor's safety improvement plan and decide whether the relationship with the contractor will continue.
	  ✓ If the contractor safety improvement plan is satisfactory, submit a CSX Contractor Grade Variance form (to the Safety Department) to document review of the safety performance plan and contractor's commitment to improve.
	  ✓ A Director or higher from the Department hiring the contractor is required to sign-off on the CSX Contractor Grade Variance form.
	• Ensure contractors enroll and assign contractor employees to CSX projects within ISN to initiate CSX required safety training assignments.
	• Review contractor scores in ISN and ensure contractor employees are trained and qualified prior to working on CSX property.
	• Conduct periodic onsite checks of contractor employees and subcontractors to ensure compliance with training and badge requirements using **ISN Contractor Badging Process (Appendix B)**
	• Identify questions and concerns about the contractor compliance program to the CSX Safety Department and Procurement.

(Continued… 3. Stakeholders Roles & Responsibilities)

STAKEHOLDER	ROLES & RESPONSIBILITIES
CSX PROCUREMENT	• Support CSX departments with a supply of contractors qualified to perform desired work/services on CSX property. • Maintain contractual relationship with ISN and arrange for payment of annual ISN subscription. • Ensure there is specific language within the contractor agreement that includes: ✓ There is a requirement for all contractors to perform a pre-employment background investigation and drug screening on employees working on CSX property. ✓ Requirement of prime contractors to ensure subcontractors comply with instructions in this guide. ✓ Subscription with ISN for FRA or Elevated Risk work/services is required. ✓ There is cost to the contractor for ISN subscription. ✓ ISN subscription (see ISNetworld section for completion description of registration requirements.) ✓ Estimate for ISN subscription information: ISNetworld Platform for Contractors and Suppliers | ISNetworld
CSX SAFETY DEPARTMENT	• Develop and manage the CSX Contractor Safety Program. • Collaborate with Procurement, Accounting & Reporting, and CSX Departments on requirement for new contractor to maintain an ISN subscription. • Coordinate with the ISN team to get contractors added, subscribed and connected to CSX. • Provide ISN orientation and training for CSX Department business partners. • Coordinate with CSX Instructional Design department to provide up-to-date training programs hosted by RailPros and ISN. • Conduct monthly reviews to ensure CSX Departments and Subsidiaries are managing contractors per CSX requirements. • Maintain CSX Gateway and CSX.com for the most accurate guidance on the Contractor Safety Program. • Upload contractor Grade Variance request to ISN when approved and signed document is submitted by the Department. • Review and make decisions (with CSX Department consultation) on contractor written safety program exemption requests made through ISN application. • Conduct Contractor and CSX Business Partner forums quarterly. • Provide CSX Departments with compliance scorecards. • Support CSX Departments with guidance on the Contractor Safety Program • Notify Accounting & Reporting and department when contractors need to be suspended.

(Continued… 3. Stakeholders Roles & Responsibilities)

STAKEHOLDER	ROLES & RESPONSIBILITIES
ISNETWORLD - ISN	• Host a customer friendly registration process that smoothly and efficiently initiates new contractors connected to CSX through the entire process until they have an A or B grade or an approved Grade Variance Form submitted by CSX. ✓ Establish relationship with contractors to create awareness of timely submission of CSX required documents and information. Clearly explain all information (questionnaires, written programs, etc.) required from the contractor. ✓ Explain customer service resources available to new contractors to answer their questions. • Provide ongoing support to contractors regarding requirement of CSX's Contractor Safety Program, including: ✓ Following-up with the contractors (via email and/or phone) ✓ Providing reports of program compliance • Coordinate notifications and onboarding of new contractors. • Ensure contractors' grades reflect the most recent contractor information submissions. • Participate in and host as required CSX/ISN Contractor forums as needed to receive up to date information on program changes. • Develop Custom Reports to support CSX contractor management requirements. • Regular program status meetings with CSX Safety Department and business partners on outstanding program issues. • Assist stakeholders with process improvements for program simplification.
RAILPROS	• Provide CSX approved Roadway Worker Training (RWT) for contractor employees when required. • Establish and maintain Application Program Interface connection with ISN's Learning Management System to ensure training completions are reported to the ISN Learning Management System (LMS). • Notify CSX when a contractor does not provide an ISN number to enable follow up with the contractor on ISNetworld registration requirements. • Assist contractors with adoption of the RailPros 49 CFR Part 243 Model Program. • Annually, host CSX materials and information review to ensure course curriculums and information are up to date. • Schedule regular conference calls / Teams meetings to review status of contractor training and training materials. • Assist stakeholders with process improvements for program simplification.

4. Contractor Accident & Incident Reporting

In the event that a personal injury/occupational illness, accident, or incident that occurs involving a contractor and/or a subcontractor while working for CSX or on CSX property, the following outlines the reporting process:

Incident Occurs

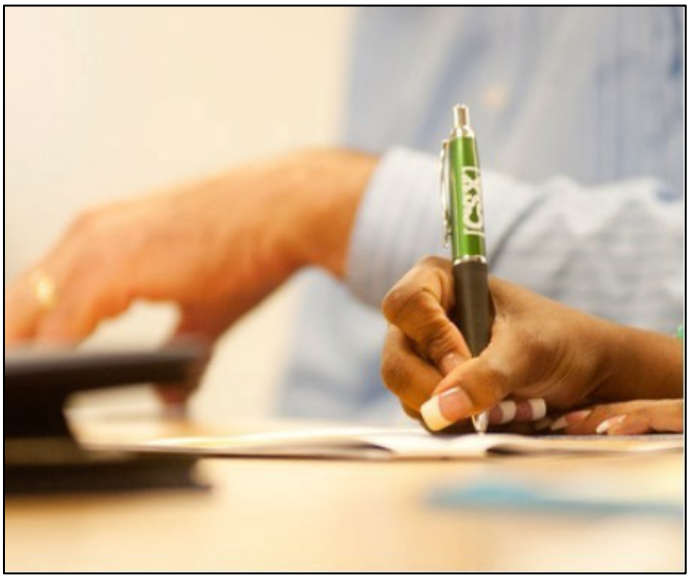
- Personal Injury / occupational illness while working for CSX
- Accident / Equipment collision while working for CSX

Contractor

- Immediately notify a CSX Supervisor/Project Manager of the incident. Provide all known information regarding the incident.
- Complete the **CSX Contractor Employee Injury and/or Illness Report (FORM PI-1aCON) (Appendix F)**
- Send the completed **FORM PI-1aCON to the CSX Supervisor/Project Manager.**
- If the contractor's employee does not immediately seek medical attention, the contractor must notify the CSX Supervisor/Project Manager regarding the incident immediately.
- If the medical attention orders change from the initial report, the contractor must notify CSX in a timely manner satisfy FRA Reporting Guidelines and to ensure all information is updated accordingly.

CSX
(Supervisor/Project Manager)

- Collaborate with the Contractor for on-site safety and well being of employees
- Create an incident in Railroad Accident Reporting System (RARS)
- Coordinate with CSX's Compliance Reporting (ComplianceReporting@csx.com) team to ensure required information is collected and documented.



5. CSX Environmental Information



Environmental sustainability is at the core of CSX's value proposition. As the most fuel-efficient mode of freight transportation on land, rail will continue to enable significant emission reductions, while driving economic prosperity.

Fuel efficiencies of rail are good for CSX's business, its customers and the environment. On average, CSX moves a ton of freight more than 500 miles on a single gallon of fuel.

CSX has a three-pronged approach to sustainability, which includes reducing the environmental footprint of operations, engaging openly on sustainability issues, and supporting sustainable developments. You can read CSX's full Environmental Policy and Sustainability Statement.

To learn more about how CSX is providing a sustainable environmental solution, read our latest Environmental, Social and Governance Report.

Additional information regarding CSX's Environmental program is available on www.csx.com:
About Us → Responsibility → Environment & Efficiency

6. Safety Rules and Requirements

Safety processes, procedures, and instructions ("Safety Rules") are rules that are the foundation of a safe operation, however, people are the key ingredient to make the Safety Rules successful. Safety Rules are intended to set expectations and aid CSX employees, along with our contractors, with creating a safe work environment.

Prior to performing work, CSX employees and contractors are to collectively engage in a **Safety Job Briefing** to discuss and coordinate the specific task(s) and relevant Safety Rules to accomplish the project.

Effective job briefings will increase employee awareness of hazards and reduce exposure to the potential effects of those hazards. A job briefing must be conducted at the beginning of each tour of duty, prior to beginning any work activity, at mid-shift, and anytime:

a. Activity or conditions change, or
b. Another employee joins the crew or workgroup, or
c. After any unexpected delay in work activity, or
d. A new hazard that poses immediate risk is identified.

How to Access CSX Safety Rules

Safe Way Rules are available on CSX.com and on the CSX Employee Gateway:

CSX.com → Suppliers → Doing Business With Us → Contractor Safety Program (LINK)

CSX Employee Gateway → Operations → Operating Rule Books & Timetables → Safety Documents → CSX Rule Books (LINK)

Applicable Safety Rules related to the project and tasks are to reviewed on-site with the contractors team and the CSX employee(s) with the

CSX Safe Way Rules

1. General Safety Requirements (i.e., Safety Job Briefing, Personal Protective Equipment (PPE) etc.)
2. On Track and Equipment Safety, Handbrake Operation
3. Switch and Derail Safety
4. Fuses, Fire Prevention, Hazardous Materials, Explosives, and Electrical Safety
5. Tools, Ladders, and Crane Safety
6. Engineering and Mechanical Safety
7. Emergency Action Plan Procedures

(Continued… 6. Safety Rules and Requirements)

CSX Operating Rules

1. General Requirements	7. Roadway Worker and On Track Safety
2. Signals and Their Use	8. On Track Worker Qualifications
3. Movement of Trains	9. Remote Control Operations
4. Utility Employee, Switches, Switching, Shoving, and Securement	10. Electronic Devices and Radio Communications
5. Centralized Train Dispatching System and Authorities for Movement	11. Protection in Bowls and Blue Signal Protection
6. Train Dispatching	12. Signal Aspects and Indications
	13. Positive Train Control

Departmental Safety Rules / Safety Job Procedures / Timetable - Special Instructions

Each department at CSX developed specific Safety Rules to align tasks, responsibility, and accountability. Contractors are to follow these Safety Rules when performing work or services on CSX property. Additionally, each subdivision on the CSX network has Timetable which includes Special Instructions. Timetables provide location based Safety Rules.

Regulatory Requirements

CSX is committed to complying with local, state, and federal safety requirements. CSX strives to be a valued neighbor and strengthen the communities where we operate. This commitment of compliance extends to our contractors that perform work and services on CSX property.

7. Acronyms / Definitions / Terms

CFR – Code of Federal Regulations

CFR 219 – Control of Alcohol and Drug Use regulations enforced by FRA (49 CFR Part 219).

CFR 243 – Training, Qualifications, and Oversight For Safety-Related Railroad Employees ("Minimum Training Standards") regulations enforced by FRA (49 CFR Part 243)

CFR 271 – Risk Reduction Program regulations enforced by FRA (49 CFR Part 271)

Contractor Grades – Contractors are required to upload company safety information to their ISN site, which produces a safety performance grade for the contractor (**See Contractor Grading Process in Section 2**):

> **A or B Grade – Acceptable grade and nothing additional is required.**
>
> **C or F Grade – Unacceptable grade and requires the CSX POC and the contractor to coordinate and complete a Contractor Grade Variance Form (Appendix E)**

Contractor – A company that CSX enters into an agreement with to perform work / services on CSX property. Term is interchangeable with "Company".

Elevated Safety Tasks – Contractor performs a specific task that requires ISN subscription. Refer to the **Contractor Safety Task Matrix (Appendix A)** for more information).

Employee Training Qualified – Contractor's employee completes all required safety training and is qualified to perform service for CSX. Required safety training based on the CSX department that the contractor is connected to in ISN Refer to the safety **CSX Safety Training Qualification Requirements (Appendix D)** for more information.

FRA – Federal Railroad Administration

Grade Variance Form (Appendix E) – Required by CSX contractors that have a unacceptable grade **(See Contractor Grading Process in Section 2)**

ISN – ISNetworld (www.isnworld.com). Third party that CSX has partnered with to enhance safety and risk reduction for contractors and their employees (See ISN Stakeholders Roles & Responsibilities for more information.

ISN Site – ISN/contractor safety program term interchangeable with CSX Department.

POC – CSX Point of Contact that is liaison for ISN compliance for a CSX Department/Site.

Prime Contractors – The company that CSX procures into an agreement with to complete work/service on CSX property. Referenced with Sub-Contractor Management.

FRA Safety Tasks – Contractor performs tasks that requires ISN subscription pursuant to 49 CFR 219, 49 CFR 243, and 49 CFR 271. Refer to **Contractor Safety Task Matrix (Appendix A)** for more information.

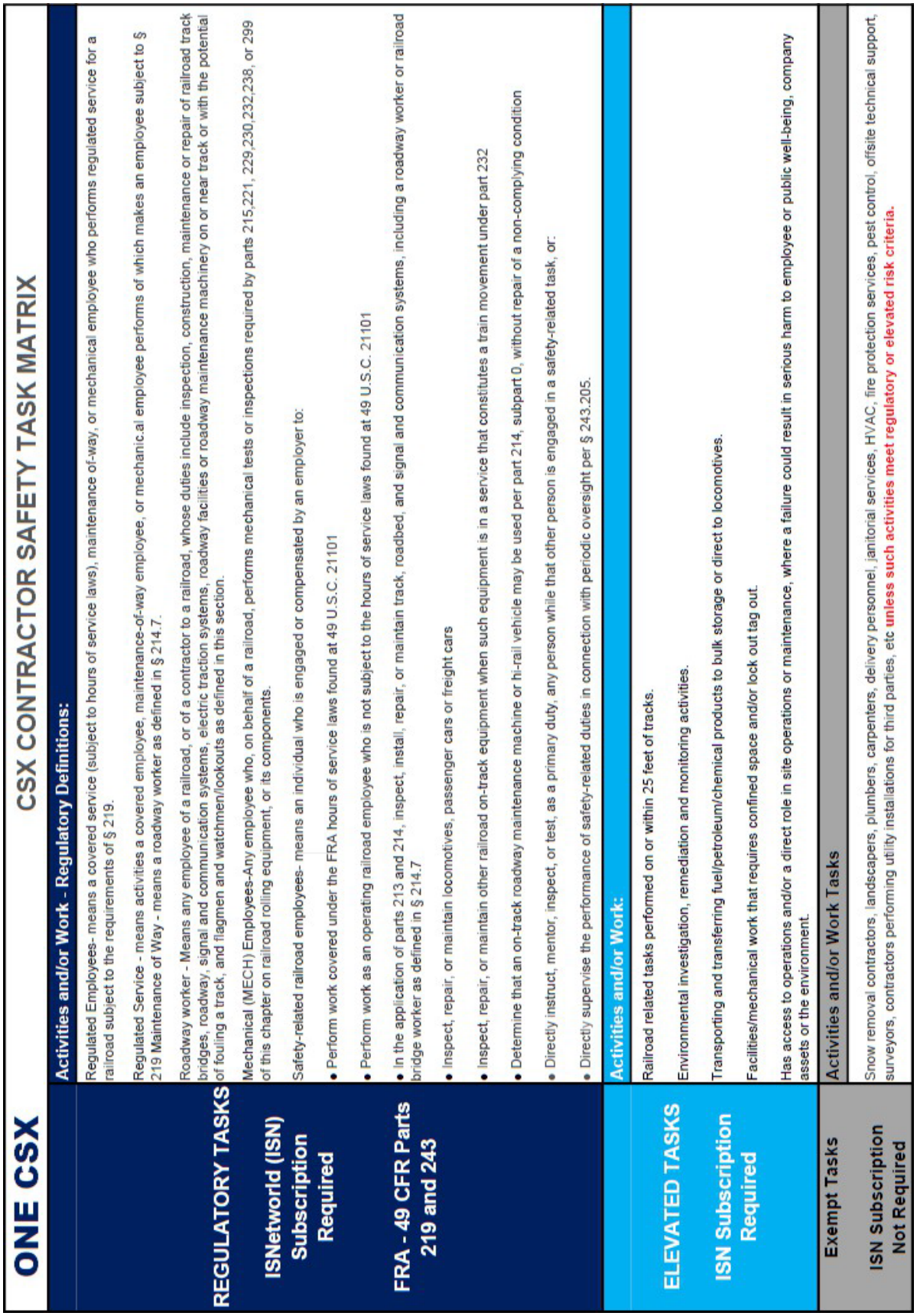
RRP – Risk Reduction Program as required by 49 CFR 271.

RWP – Roadway Work Protection as required by 49 CFR 214 and 49 CFR 243.

Safety Rules and Requirements – CSX safe job processes, procedures, and instructions which include, but not limited to, CSX's Safe Way, Operating Rules, Timetable/Special Instructions, Departmental procedures (i.e., MWI, FMI, etc.). Also, included are local, state, and federal (i.e., FRA, OSHA, EPA, etc.) requirements.

APPENDICES

Appendix A – CSX Safety Task Matrix (Determining if ISN is Required)



ONE CSX

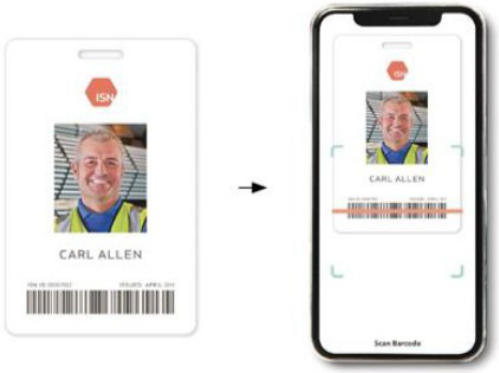
CSX CONTRACTOR SAFETY TASK MATRIX

	Activities and/or Work - Regulatory Definitions:
REGULATORY TASKS **ISNetworld (ISN) Subscription Required** **FRA - 49 CFR Parts 219 and 243**	Regulated Employees- means a covered service (subject to hours of service laws), maintenance of-way, or mechanical employee who performs regulated service for a railroad subject to the requirements of § 219. Regulated Service - means activities a covered employee, maintenance-of-way employee, or mechanic.al employee performs of which makes an employee subject to § 219 Maintenance of Way - means a roadway worker as defined in § 214.7. Roadway worker - Means any employee of a railroad, or of a contractor to a railroad, whose duties include inspection, construction, maintenance or repair of railroad track bridges, roadway, signal and communication systems, electric traction systems, roadway facilities or roadway maintenance machinery on or near track or with the potential of fouling a track, and flagmen and watchmen/lookouts as defined in this section. Mechanical (MECH) Employees-Any employee who, on behalf of a railroad, performs mechanical tests or inspections required by parts 215,221, 229,230,232,238, or 299 of this chapter on railroad rolling equipment, or its components. Safety-related railroad employees- means an individual who is engaged or compensated by an employer to: • Perform work covered under the FRA hours of service laws found at 49 U.S.C. 21101 • Perform work as an operating railroad employee who is not subject to the hours of service laws found at 49 U.S.C. 21101 • In the application of parts 213 and 214, inspect, install, repair, or maintain track, roadbed, and signal and communication systems, including a roadway worker or railroad bridge worker as defined in § 214.7 • Inspect, repair, or maintain locomotives, passenger cars or freight cars • Inspect, repair, or maintain other railroad on-track equipment when such equipment is in a service that constitutes a train movement under part 232 • Determine that an on-track roadway maintenance machine or hi-rail vehicle may be used per part 214, subpart D, without repair of a non-complying condition • Directly instruct, mentor, inspect, or test, as a primary duty, any person while that other person is engaged in a safety-related task, or: • Directly supervise the performance of safety-related duties in connection with periodic oversight per § 243.205.
	Activities and/or Work:
ELEVATED TASKS **ISN Subscription Required**	Railroad related tasks performed on or within 25 feet of tracks. Environmental investigation, remediation and monitoring activities. Transporting and transferring fuel/petroleum/chemical products to bulk storage or direct to locomotives. Facilities/mechanical work that requires confined space and/or lock out tag out. Has access to operations and/or a direct role in site operations or maintenance, where a failure could result in serious harm to employee or public well-being, company assets or the environment.
Exempt Tasks **ISN Subscription Not Required**	**Activities and/or Work Tasks** Snow removal contractors, landscapers, plumbers, carpenters, delivery personnel, janitorial services, HVAC, fire protection services, pest control, offsite technical support, surveyors, contractors performing utility installations for third parties, etc **unless such activities meet regulatory or elevated risk criteria.**

Appendix B – ISN Contractor Badging Process

ISN – Contractor Badging Process

1. Log in to the ISN mobile (ISNetworld in App Store), click on the Single-Sign On Login link and enter your CSX email address
2. Click the green QuickCheck tile
3. Select QuickCheck Profile in Step 1 (created for each CSX Department)
4. Select a contractor company in Step 2 or leave as *All Companies*
5. Click Scan New in Step 3
6. Scan the contractor's physical or mobile badge



7. The selected contractor employee will scan red or green depending if company-level requirements and individual-level training requirements have been satisfied or not

Appendix C – Getting Started with ISN

E POINT LESSON

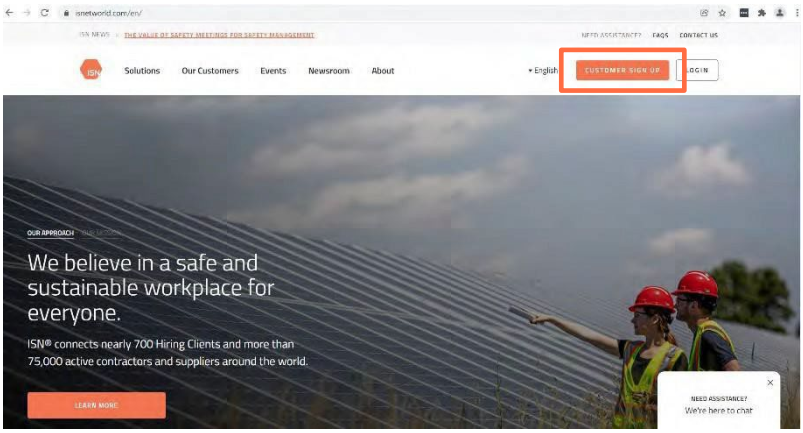
ISN:GettingStarted		
Author: ISN Team	CSX Requirements	**Last Updated: January 2025**

Review this document completely prior to commencing ISNetworld Registration

Step-by-Step Guide

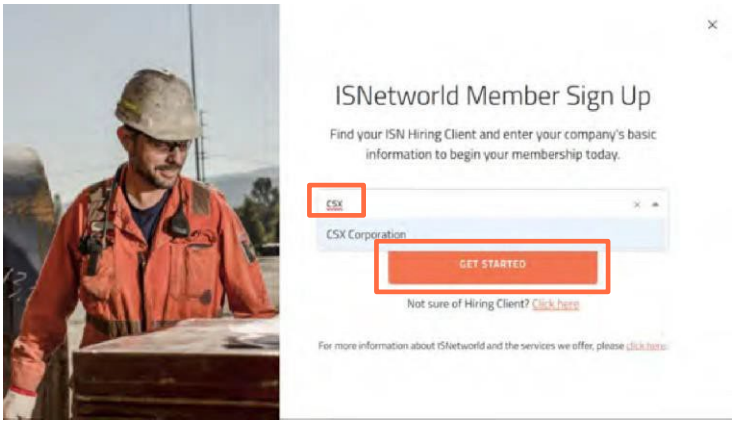
Step 1:

1. From the ISN Home Page, locate the **Customer Sign Up button** in the right-hand corner



Step 2:

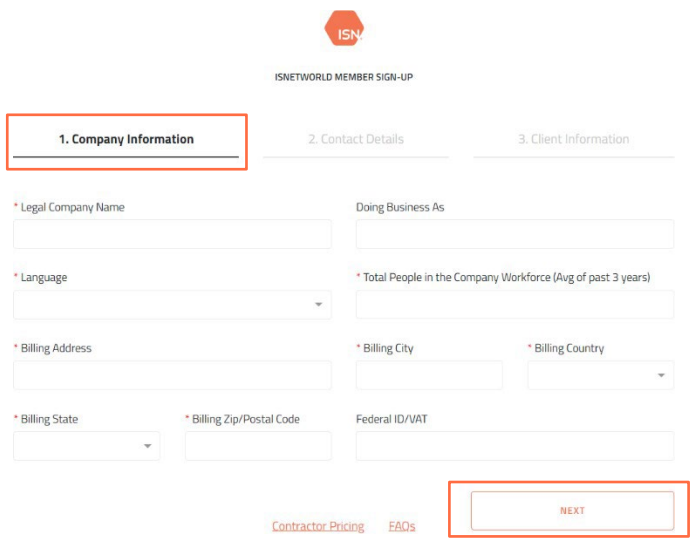
1. Select **CSX Corporation** as your Hiring Client
2. Click **Get Started**



Step 3:

1. Fill in your Company Information, Contact Details and Client Information
2. Once submitted, an ISN Representative will reach out to you directly to confirm your information and send over the invoice

NOTE: You will not receive login credentials until the invoice is paid



Step 4:

1. Once you are logged into the account, you will see all of CSX's requirements.

NOTE: The following steps outline the documentation you will need to submit within your account.

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Safety Statistic Information

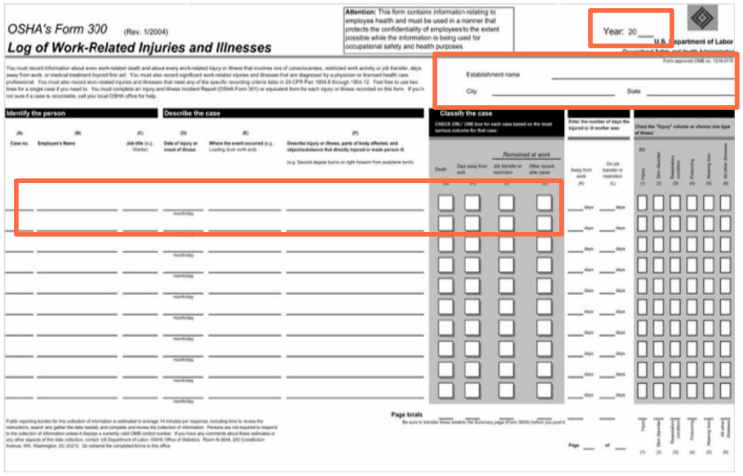
1. You will be required to submit the OSHA 300 Log and OSHA 300A Summary Form for the previous three years

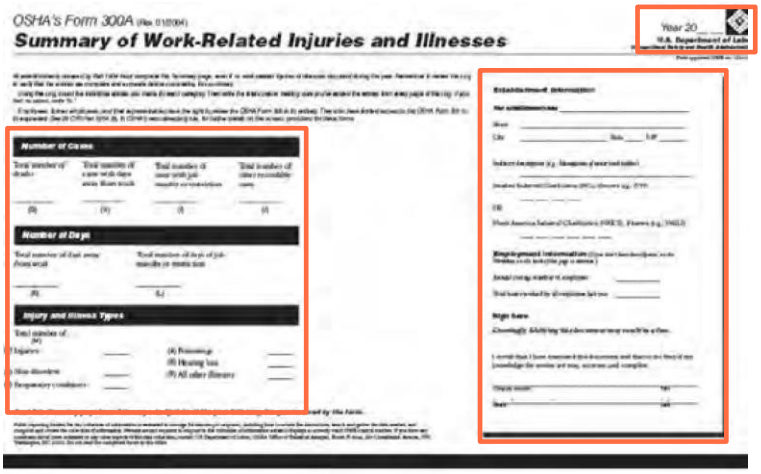
2. For years with no incidents, **only** the OSHA 300A Summary will be required

3. OSHA Form 300 – Fill out Company Name, Company Address, Incident Count, Classification of Incident, and Year

4. OSHA 300A Summary – Fill out Company Name, Company Address, Employee Count, Hours Worked, Incident Count, Classification of Incident, Signature, and Date.

NOTE: These forms are required regardless of company size.


OSHA's Form 300 (Rev. 1/2004)
Log of Work-Related Injuries and Illnesses


OSHA's Form 300A
Summary of Work-Related Injuries and Illnesses

NOTE: If you have not been in business for the past 3 years, please reference the information to the right regarding what you can submit as an exemption.

Not in Business? Submit a letter with the following information included:

1. Company name/letterhead
2. Month and year that business was established
3. Signature from a manager or above

Citations **NOTE:** If a citation was incorrectly tied to your account, please call the ISN Customer Service Department at 1 (800) 976-1303	1. Your company's citations will automatically pull into your ISNetworld account. 2. This is matched via your Company Name and Physical Address.
Health & Safety Pre-Qualification	1. A series of Health and Safety questions will need to be completed for CSX requirements.
Written Safety Programs	1. Based on your company's scope of work you will be required to submit various RAVS Written Programs (Safety Programs).
TSA Mandated Reporting Requirements	1. **A required acknowledgement form within your account.** 2. **You will select the category that best describes the work/services performed for CSX and your Employee Count.**

FRA Requirements if applicable. ***This is triggered by the contractor response to FRA Identification Questionnaire***	1. This will be a series of questions indicating if FRA 219 or FRA 243 will be required of your company.
FRA 219 Requirements	1. FRA 219 Acceptance Letter 2. Drug & Alcohol Statistical Testing Report 3. Employee Roster for Negative Pre-Employment DOT Test Results (i.e. passed results)
FRA 243 Requirements	1. FRA 243 Acceptance Letter

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Appendix D – CSX Safety Training Qualification Requirements

CSX Contractor Safety Training Qualification Matrix

* All Contractors working on CSX property must connect to all CSX Departmental "sites" within ISN in which they are performing work/services for. Each employee on that job site is expected to complete all required safety training prior to performing work/services on CSX property.

** Please note - If a contractor's employee is connected to more than one CSX department in which that "site" in ISN requires duplicative training, the employee is only required to take that training course one time. Should the employee be asked to take a course already completed, please contact ISN at CSXISNTeam@isn.com for further assistance.

CORE SAFETY TRAINING COURSES REQUIRED FOR QUALIFICATION

Coal Terminals & Rockport		
Safety Training Course Title (ISN Course Number)	**Frequency Course Required**	**Estimated Course Duration**
Employee Background Screening - 1	Once	10 - 15 Minutes
Operation Lifesaver Rail Safety Education Tips - 3	Once	10 - 15 Minutes (Self paced PDF)
Blue Signal Protection (BSP) - 48	Every 12 Months	15 Minutes
CSX Transportation (CSXT) Environmental Certification - 49	Every 12 Months	53 Minutes
CSX Rail Security Awareness - 10	Every 12 Months	10 Minutes
Hazardous Communication (Hazcom) [OSHA Hazard Communication Standard HCS] - 19	Every 12 Months	18 Minutes
TSA First Observer Plus Security Awareness Training - 45	Every 12 Months	24 Minutes

Engineering (Includes Communications & Signals (C&S), Design & Construction (D&C), and Maintenance of Way (MOW)/Track)		
Safety Training Course Title (ISN Course Number)	**Frequency Course Required**	**Estimated Course Duration**
Employee Background Screening - 1	Once	10 - 15 Minutes
Operation Lifesaver Rail Safety Education Tips - 3	Once	10 - 15 Minutes (Self paced PDF)
Hazardous Communication (Hazcom) [OSHA Hazard Communication Standard HCS] - 19	Every 12 Months	18 Minutes
Roadway Worker Protection (RWP) (RailPros Field Services Inc.) *(Includes CSXT Environmental Certification and CSX Rail Security Awareness)*	Every 12 Months	3 - 4 Hours
TSA First Observer Plus Security Awareness Training - 45	Every 12 Months	24 Minutes

Facilities		
Safety Training Course Title (ISN Course Number)	**Frequency Course Required**	**Estimated Course Duration**
Employee Background Screening - 1	Once	10 - 15 Minutes
Operation Lifesaver Rail Safety Education Tips - 3	Once	10 - 15 Minutes (Self paced PDF)
Lock Out Tag Out Awareness - 33	Every 12 Months	15 Minutes
CSX Transportation (CSXT) Environmental Certification - 49	Every 12 Months	53 Minutes
CSX Rail Security Awareness - 10	Every 12 Months	10 Minutes
Hazardous Communication (Hazcom) [OSHA Hazard Communication Standard HCS] - 19	Every 12 Months	18 Minutes
TSA First Observer Plus Security Awareness Training - 45	Every 12 Months	24 Minutes

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Intermodal		
Safety Training Course Title (ISN Course Number)	**Frequency Course Required**	**Estimated Course Duration**
Employee Background Screening - 1	Once	10 - 15 Minutes
Operation Lifesaver Rail Safety Education Tips - 3	Once	10 - 15 Minutes (Self paced PDF)
Blue Signal Protection (BSP) - 48	Every 12 Months	15 Minutes
CSX Intermodal (CSXIT) Environmental Certification - 12	Every 12 Months	53 Minutes
CSX Rail Security Awareness - 10	Every 12 Months	10 Minutes
CSX Intermodal (CSXIT) Contractor Orientation	Every 12 Months	Read 177 Page PDF
Hazardous Communication (Hazcom) [OSHA Hazard Communication Standard HCS] - 19	Every 12 Months	18 Minutes
TSA First Observer Plus Security Awareness Training - 45	Every 12 Months	24 Minutes

Load Engineering and Design Services (LEADS)		
Safety Training Course Title (ISN Course Number)	**Frequency Course Required**	**Estimated Course Duration**
Employee Background Screening - 1	Once	10 - 15 Minutes
Operation Lifesaver Rail Safety Education Tips - 3	Once	10 - 15 Minutes (Self paced PDF)
Confined Space Awareness - 8	Every 12 Months	15 Minutes
Hazardous Communication (Hazcom) [OSHA Hazard Communication Standard HCS] - 19	Every 12 Months	18 Minutes
Roadway Worker Protection (RWP) (RailPros Field Services Inc.) *(Includes CSXT Environmental Certification and CSX Rail Security Awareness)*	Every 12 Months	3 - 4 Hours
TSA First Observer Plus Security Awareness Training - 45	Every 12 Months	24 Minutes

Mechanical		
Safety Training Course Title (ISN Course Number)	**Frequency Course Required**	**Estimated Course Duration**
Employee Background Screening - 1	Once	10 - 15 Minutes
Operation Lifesaver Rail Safety Education Tips - 3	Once	10 - 15 Minutes (Self paced PDF)
Mechanical Safety Rules Training - 34	Every 12 Months	2 Hours
CSX Transportation (CSXT) Environmental Certification - 49	Every 12 Months	53 Minutes
CSX Rail Security Awareness - 10	Every 12 Months	10 Minutes
Hazardous Communication (Hazcom) [OSHA Hazard Communication Standard HCS] - 19	Every 12 Months	18 Minutes
TSA First Observer Plus Security Awareness Training - 45	Every 12 Months	24 Minutes

OSPRE		
Safety Training Course Title (ISN Course Number)	**Frequency Course Required**	**Estimated Course Duration**
Employee Background Screening - 1	Once	10 - 15 Minutes
Operation Lifesaver Rail Safety Education Tips - 3	Once	10 - 15 Minutes (Self paced PDF)
Hazardous Communication (Hazcom) [OSHA Hazard Communication Standard HCS] - 19	Every 12 Months	18 Minutes
Roadway Worker Protection (RWP) (RailPros Field Services Inc.) *(Includes CSXT Environmental Certification and CSX Rail Security Awareness)*	Every 12 Months	3 - 4 Hours
TSA First Observer Plus Security Awareness Training - 45	Every 12 Months	24 Minutes

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Public Safety Health & Environmental (PSH&E)		
Safety Training Course Title (ISN Course Number)	**Frequency Course Required**	**Estimated Course Duration**
Employee Background Screening - 1	Once	10 - 15 Minutes
Operation Lifesaver Rail Safety Education Tips - 3	Once	10 - 15 Minutes (Self paced PDF)
Hazardous Communication (Hazcom) [OSHA Hazard Communication Standard HCS] - 19	Every 12 Months	18 Minutes
Roadway Worker Protection (RWP) (RailPros Field Services Inc.) *(Includes CSXT Environmental Certification and CSX Rail Security Awareness)*	Every 12 Months	3 - 4 Hours
TSA First Observer Plus Security Awareness Training - 45	Every 12 Months	24 Minutes

Realty / Real Estate		
Safety Training Course Title (ISN Course Number)	**Frequency Course Required**	**Estimated Course Duration**
Employee Background Screening - 1	Once	10 - 15 Minutes
Operation Lifesaver Rail Safety Education Tips - 3	Once	10 - 15 Minutes (Self paced PDF)
Hazardous Communication (Hazcom) [OSHA Hazard Communication Standard HCS] - 19	Every 12 Months	18 Minutes
Roadway Worker Protection (RWP) (RailPros Field Services Inc.) *(Includes CSXT Environmental Certification and CSX Rail Security Awareness)*	Every 12 Months	3 - 4 Hours
TSA First Observer Plus Security Awareness Training - 45	Every 12 Months	24 Minutes

Total Distribution Services Inc (TDSI)		
Safety Training Course Title (ISN Course Number)	**Frequency Course Required**	**Estimated Course Duration**
Employee Background Screening - 1	Once	10 - 15 Minutes
Operation Lifesaver Rail Safety Education Tips - 3	Once	10 - 15 Minutes (Self paced PDF)
Blue Signal Protection (BSP) - 48	Every 12 Months	15 Minutes
CSX Transportation (CSXT) Environmental Certification - 49	Every 12 Months	53 Minutes
CSX Rail Security Awareness - 10	Every 12 Months	10 Minutes
Hazardous Communication (Hazcom) [OSHA Hazard Communication Standard HCS] - 19	Every 12 Months	18 Minutes
TSA First Observer Plus Security Awareness Training - 45	Every 12 Months	24 Minutes
TDSI Critical Rules - 32	Every 12 Months	

Transflo		
Safety Training Course Title (ISN Course Number)	**Frequency Course Required**	**Estimated Course Duration**
Employee Background Screening - 1	Once	10 - 15 Minutes
Operation Lifesaver Rail Safety Education Tips - 3	Once	10 - 15 Minutes (Self paced PDF)
Blue Signal Protection (BSP) - 48	Every 12 Months	15 Minutes
Confined Spaces Awareness - 8	Every 12 Months	15 Minutes
Lock out / Tag Out Awareness - 33	Every 12 Months	15 Minutes
CSX Transportation (CSXT) Environmental Certification - 49	Every 12 Months	53 Minutes
CSX Rail Security Awareness - 10	Every 12 Months	10 Minutes
Hazardous Communication (Hazcom) [OSHA Hazard Communication Standard HCS] - 19	Every 12 Months	18 Minutes
TSA First Observer Plus Security Awareness Training - 45	Every 12 Months	24 Minutes

ADD-ON TRAINING COURSES REQUIRED FOR QUALIFICATION

Required if Contractor's Employees Perform Certain Tasks		
Safety Training Course Title (ISN Course Number)	**Frequency Course Required**	
Roadway Worker Protection (RWP) (RailPros Field Services Inc.) - 14		
Blue Signal Protection (BSP) - 15		
Engineering Work on TDSI - 18		
Engineering Work on Intermodal - 19		
Signing Manifest and/or Land Disposal Restrictions (LDR's) on CSX's Behalf - 16		
Railroad Remediation and Hazmat Emergency Response - 17		
AAR Training for Loading Motor Vehicles on Railcars (TQ) - 5	Every 12 Months	
Loading Motor Vehicles on Railcars - 20		
Transport of Hazardous Material - 21		
49 CFR Part 172 DOT Training (Transport of Hazardous Materials)(TQ) - 4	Every 12 Months	
Hazmat Technical Training (NFPA 472)(TQ) - 20	Once	
Hazmat Technical Training Refresher (TQ) - 21	Every 12 Months	
Hazwopper 40 Hour (TW) - 22	Once	
Hazwopper 8 Hour Refresher - 23	Every 12 Months	
RCRA Hazardous Waste Training (TQ) - 29	Every 12 Months	

Appendix E – Contractor Grade Variance Form

CSX Grade Variance Request Form

Use of this form is to certify CSX Departments have reviewed contractor safety issues associated with OSHA citations, Fatalities, Total Recordable Incident Rate or Experience Modifier.

CSX Department:	
CSX Department POC	

CONTRACTOR CONTACT INFORMATION

Provide contact information for the company or individual that the variance will cover.

Company Name/CSX Supplier # and ISN #				
Primary Contact Name				
Email				
Phone Numbers:	Office:		Cell:	

REASON FOR REQUESTING VARIANCE

☒ Contractor's grade is C or F in ISNetworld due to a safety related issue.

Deficiency	Evaluation From ISN Scorecard
OSHA/MSHA Citations	
Fatalities	
Total Recordable Incident Rate	
Experience Modifier	
CSX Department Comments	

Contractor Plan to improve safety performance (be specific)	1. See attached safety plan
	2.
	3.
	4.

(Continued…..CSX Grade Variance Form)

Variance valid through date established by the reviewers of the submitted information.

Signatures below indicate a complete review of contractor safety performance issues and certify the CSX Department:

- Accepts the contractor's past safety performance
- Approves the contractor's plan to improve safety performance
- Agrees to monitor the contractor's current and future safety performance

MANAGEMENT APPROVAL

Role	Name	Signature	Date:
CSX Project Manager or Project Leader			
CSX Department Director or above / Head of Department			
CSX Safety Department			

Appendix F – CSX Contractor Employee's Injury and/or Illness Report (FORM PI-1aCON)

CSX TRANSPORTATION

CONTRACTOR EMPLOYEE'S INJURY AND/OR ILLNESS REPORT

FORM PI-1aCON

INSTRUCTIONS FOR FORM PI-1aCON

1. This report should be completed by the contractor employee as soon as practicable after an injury/illness.
2. After ensuring this form is completed, CSX supervisor will sign, witness and include the form in the Railroad Accident Reporting Incident report. The CSX supervisor will then forward the original document to Safety Reporting in Jacksonville.

CSX Transportation is committed to the complete and accurate reporting of all accidents, incidents, injuries and occupational illnesses arising from the operation of the railroad. CSX Transportation requires its contractors to fully comply with the letter and spirit of the Federal Railroad Administration's accident/incident reporting regulations, which appear at 49 CFR Part 225. The actions below are strictly prohibited:

- Harassment or intimidation of any person calculated to discourage or prevent that person from receiving proper medical treatment or from reporting such accident, incident, injury, or illness
- Falsification of any accident, incident, injury, or illness record or report
- Retaliation against any person for reporting any accident, incident, injury, or illness
- Retaliation against any person for complaining any of these violations have occurred

INCIDENT NUMBER (Leave blank) R _ _ _ _ _ _ _ _ _	CONTRACTOR EMPLOYEE'S NAME			
HOME ADDRESS (Street Address)	(City)	(State)	(ZIP Code)	( ) (Home Phone No.)
DATE OF BIRTH	AGE	OCCUPATION		
CONTRATOR COMPANY NAME	CONTRACTOR COMPANY SUPERVISOR NAME AND PHONE NUMBER			
DATE INJURY/ILLNESS OCCURRED Mo. / Day / Yr.	INJURY/ILLNESS TIME ☐ AM ☐ PM	INJURY/ILLNESS LOCATION (Shop, Plant, Truck, Station, Train, Etc.)		
INJURY/ILLNESS CITY	INJURY/ILLNESS COUNTY	INJURY/ILLNESS STATE	MILEPOST (To Nearest Tenth)	DIVISION
VISIBILITY ☐ Dawn ☐ Dusk ☐ Daylight ☐ Dark	WEATHER ☐ Clear ☐ Rain ☐ Sleet ☐ Cloudy ☐ Fog ☐ Snow	IS THIS INJURY/ILLNESS CLAIMED TO HAVE HAPPENED: ☐ On Duty? ☐ Off Duty? ☐ On CSX Property? ☐ Off CSX Property?		DID THIS INJURY/ILLNESS OCCUR WHILE ON A BREAK ☐ Yes ☐ No

DESCRIBE FULLY HOW THE INJURY/ILLNESS OCCURRED (ATTACH ADDITIONAL PAGES IF NECESSARY)

DID DEFECTIVE TOOL(S) OR EQUIPMENT CAUSE INCIDENT?

☐ Yes ☐ No If Yes, Describe and Specify Defect.

DID WORKING CONDITIONS CAUSE OR CONTRIBUTE TO THE CAUSE OF THE ACCIDENT/INJURY? ☐ Yes ☐ No
IF YES, PLEASE PROVIDE COMPLETE DETAILS.

Page 1 of 2

(Continued…..CSX Grade Variance Form)

WAS THE WORKPLACE ADEQUATELY LIGHTED? If No, Describe Conditions. ☐ Yes ☐ No	IF ON-TRACK EQUIPMENT INVOLVED, GIVE INITIALS AND NUMBERS *(I.e. CSXT 1234)* ☐ N/A
WAS THERE ANY FAILURE TO GIVE USUAL OR NECESSARY SIGNALS, WARNINGS OR PROTECTION? ☐ Yes ☐ No	WAS ANYONE AT FAULT If Yes, Who and to What Extent? ☐ Yes ☐ No
WAS MEDICAL ATTENTION PROVIDED? ☐ Yes ☐ No	☐ ☐
IF MEDICAL ATTENTION WAS PROVIDED, PROVIDE THE NAME AND ADDRESS OF PHYSICIAN AND MEDICAL FACILITY.	
WILL INJURY/ILLNESS RESULT IN LOST WORK DAYS? ☐ Yes ☐ No	☐ ☐
IF THIS IS AN ILLNESS OR CONDITION RATHER THAN AN ACUTE INJURY, WHEN DID YOU FIRST NOTICE SYMPTOMS? (IF N/A, CHECK BOX) ☐ N/A	

CONTRACTOR EMPLOYEE SIGNATURE DATE	NAME OF WITNESSING CSX SUPERVISOR (PRINTED)
SIGNATURE OF WITNESSING CSX SUPERVISOR DATE	CSX SUPERVISOR PHONE#

Appendix G – CSXIT Intermodal Terminal Contractor Safety Matrix

This appendix contains revised excerpts from the CSX Intermodal Terminals Standard Operating Procedures (SOP) dated April 2023. It reflects observations from CSX Intermodal operations and incorporates applicable Occupational Safety and Health Administration (OSHA) standards.

The following sections are intended exclusively for the review and use of CSX, its subsidiaries, and its contractors engaged in Intermodal operations. All parties are expected to comply with CSX policies, procedures, and regulatory documentation beyond the scope of this appendix.



CSXIT Intermodal Terminal Contractor Safety Appendix

Abstract

This document contains revised excerpts from the CSX Intermodal Terminals Standard Operating Procedures (SOP) dated April 2023. CSX has observed and reported Intermodal operations as well as applicable Occupational Safety and Health Administration (OSHA) standards into the section herein. These sections have been created for the express review and use of CSX, its subsidiaries, and its contractors during Intermodal operations. All parties bound by this document are expected to comply with all applicable CSX policies, procedures, and regulatory documentation beyond the scope of this appendix.

Revision Date 10/01/25

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100 – Compressed Gases & Air (Storage & Use)

100.1 Compressed gasses and air must be:

1. Visually inspected in compliance with applicable regulations and determined to be free of damage and defects.
2. Stored upright and secured utilizing a chain or strap in a manner in compliance with applicable regulations including but not limited to those under the Department of Transportation (DOT)
3. Be equipped with an appropriate pressure release valve in good working order.
4. Stored at least 20 feet from combustible materials, in dry well-ventilated location.
5. Properly labeled and stored in a location where clear warning or applicable signage is posted.

100.2 When moving compressed gas cylinders:

1. Follow proper procedures and use the correct equipment, including PPE (safety glasses, heavy- duty gloves and protective footwear.)
2. Use proper hand carts, cradles, nets or platforms if using a crane or other lifting device to move cylinders.
3. Handle cylinders with care and avoid dropping or hitting them against other objects.

100.3 When transporting compressed gas cylinders:

1. Close cylinder valve and release pressure from regulators and hoses if approved nonrotating valve protector is used;
2. Remove regulators and securely install caps on compressed gas cylinders if the approved non-rotating valve cylinder is not used; and
3. Transport and use compressed gas and oxygen cylinders in a secured, vertical upright position.

100.4 When working with compressed air:

1. Bleed pressure off before disconnecting or connecting air couplings; unless the airline is equipped with a disconnect, and
2. Regulate air pressure not to exceed the PSI rating of the hoses, tools, and equipment being used.

101 – Confined Spaces

101.1 Work within confined spaces is to only to be performed with prior consent of CSX in accordance with applicable site safety and health plans, CSX Safe Way, site-specific confined space entry programs, and applicable federal and local regulation. Confined space programs include proper inspection, signage, and entry procedures for both permit-required and non-permit required confined spaces. All rail cars are considered confined spaces.

102 – Electrical Safety

102.1 Safety- related work practices should be employed to prevent electric shock or other injuries resulting from either direct or indirect electrical contact, when work is performed near or on equipment or circuits which are or may be energized. Observe site specific, CSX Safe Way, and applicable federal and local regulation.

102.2. When working around electrical equipment or wires:

1. Assume that any wire or source of electricity is energized.
2. Utilize nonconductive and insulated tools and equipment.
3. Unless infeasible, de-energized parts and equipment to which an employee may be exposed shall be de-energized before the employee works on or near them.
4. Overhead lines shall be de-energized and grounded, or other protective measures shall be provided before work is started.
5. Only permit qualified persons to work on or near exposed energized parts equipped with appropriate protective equipment and other safety-related work practices for the work to be performed and the voltage level of the exposed electric conductors or circuit parts.
6. Vehicular and mechanical equipment capable of having parts of its structure elevated near energized overhead lines shall be operated so that an appropriate clearance is maintained.
7. Protective barriers, barricades, safety signs, safety symbols, or accident prevention tags shall be used where necessary to warn employees about electrical hazards which may endanger them.
8. Follow site-specific, regulatory, and CSX Lockout/Tag-Out (LOTO) procedures.

102.3. To reduce risk of electric shock when working around electrical equipment or wires do not:

1. Alter any safety features of any electrical equipment.
2. Use any portable metal ladders.
3. Use any electrical cord for hoisting purposes.
4. Wear conductive jewelry, clothing, or equipment without proper insulation.

102.4 When conducting battery charging:

1. Battery charging area shall be well ventilated.
2. Vent caps should be left in place to avoid electrolyte spray when charging.
3. PPE appropriate for the job task and in good working order should be worn when filling or charging a battery. This includes but is not limited to; face shields worn over goggles, chemical resistant gloves, chemical apron.
4. Battery electrolytes should be kept away from skin, eye and clothing contact. If electrolytes come in contact with skin or eyes, flush with cold water immediately.
5. Tools, metal jewelry (including watches), and any other metallic object should be kept away from the top of any uncovered battery.

102.5 When conducting battery charging do not:

1. Smoke in any area where a battery is being charged.
2. Use a welding machine to jump-start a battery.
3. Expose to flames, sparks, or any electric arc.

103 – Fall Protection

103.1 Personal fall protection (PFP) systems must:

1. When working at unprotected heighted at or exceeding four (4) feet.
2. Be used when required by federal and local regulation, site-specific safety and health plans, and CSX policy and procedures.
3. Be appropriate for the job task and site.
4. Inspected for defects prior to use and maintained in good working order and condition.
5. Include proper training as outlined by OSHA and a written fall retrieval plan.

103.2 The use of fall restraint or fall arrest equipment is required when working 12 feet or more above the ground or water surface except when:

1. Work is exclusively between, with no weight-bearing portion outside of, the running rails and no closer than six feet from an opening in the deck greater than one foot by one foot; or
2. Work is outside the running rails on a bridge equipped with walkways and railings of sufficient height, width, and strength to prevent a fall and no closer than six feet from an opening in the deck or walkway greater than one foot by one foot; or
3. A person qualified to perform bridge inspection has in their possession a valid bridge climbing procedures training card and is engaged solely in moving on or about the bridge or observing, measuring, and recording the dimensions and conditions of the bridge and its components.

103.3 Regardless of height, if a worker can fall into or onto dangerous machines or equipment (such as a vat of acid or a conveyor belt) or there is risk of injury from falling objects employers must provide guardrails and toe-boards to prevent workers from falling and getting injured.

104 – Flammable Liquids

Flammable liquids must be handled and stored in compliance with applicable federal and local regulations as well as site-specific Hazard Communication programs and CSX standards.

104.1. Flammable and/or combustible liquids must:

1. Be properly labeled to include all cautionary labeling, hazard warnings, manufacturer information, or other substance identification.
2. Be stored in properly labeled and constructed fire cabinets per container type, size, and storage limits.
3. Fire cabinets must be placed in a cool dry location away from heat or ignition sources and allow for safe egress.
4. Fire cabinets should be grounded and vented in accordance with manufacturer recommendations.
5. Handle, store, and transport all flammable and combustible liquids in metal, CSX approved containers that are color coded as follows:
    a. Red- gasoline
    b. Blue- kerosene
    c. Green or Yellow- diesel
6. Spills must be promptly identified and addressed.
7. Fire extinguishers shall be available no less than 10 feet and no more than 25 feet from locations where flammable liquids are stored.

104.2. Flammable and/or combustible liquids must not:

1. Be stored near open flames, sparks, or other ignition sources.
2. Be stored with incompatible materials.

105 – Hand & Power Tool Safety

105.1 When operating tools and equipment:

1. Inspect all tools, equipment and related safety devices for unsafe conditions before use,
2. Remove from service any defective or unsafe tool or equipment,
3. Only use tools and equipment the employee is trained to use,
4. Use tools and equipment for the designated purpose, and
5. Have chipping protectors on the struck end of all engineering track tools being struck by a hammer.

105.2 When operating tools and equipment do not:

1. Make any unauthorized modifications, or
2. Increase a tool's leverage by applying improvised extensions, or
3. Use body to brace or support the object being worked on when using power tools.

105.3 When using power tools:

1. Shut down or disconnect hydraulic, air, electric, and other mechanical tools from the power source (bleed off when necessary) before adjusting, repairing, oiling, or cleaning them;
1. Allow sufficient time for cooling and not fuel power tools when hot;
2. Remove tool from area of hot material before fueling; and
3. Fuel an abrasion rail saw and attach it to the rail before using.

106 – Lockout/Tag-out Procedure (LOTO)/Controlling Hazardous Energy Sources

LOTO standards cover situations where injury could be caused by the unexpected startup, energization, or release of stored energy while a machine or equipment is being serviced or maintained. LOTO must be performed in compliance with applicable federal and local regulations as well as CSX Safe Way and site-specific safety standards.

106.1 Hazardous energy sources must be controlled by:

1. Ensuring only trained and authorized employees perform LOTO procedures.
2. Utilizing Lockout devices for equipment or machinery that are able to be locked out.
3. Tag-out devices may be used in lieu of lockout devices only if the tag-out program provides employee protection equivalent to that provided through a lockout program.
4. Ensuring machinery or equipment in the workspace requiring LOTO is de-energized before serving or maintenance is conducted.
5. Notify all affected employees and instruct them not to use equipment that is under LOTO and provide all clear once equipment has returned to service.
6. All locks used for lockout of machinery or equipment must be individually keyed, used exclusively for LOTO, and either individually assigned or stored in a secure central location.
7. Following all site-specific and CSX Safe Way guidelines for de-energizing machinery or equipment.

106.2 When perform proper LOTO procedures do not:

1. Remove another employee's lock without proper verification and approval.
2. Leave the workplace or facility without verifying that your lock has been removed from the energy-isolating device and replaced with a designated person's lock if the equipment is to remain de-energized.

107 – Machine and Machinery Guards

No equipment shall be operated without proper safety guards in place per the manufacturer's guidelines, CSX site safety plans, CSX Safe Way, and applicable federal and local regulation.

107.1 When operating equipment, machines, or tools:

1. Inspect guarding devices on equipment, machines, and tools to ensure they are in good working order prior to use.
2. Remove damaged or unguarded equipment from service using lock out/tag out process.
3. Fans shall be guarded if the fan is less than seven (7) feet above the floor or working level. Fan guards shall have openings no larger than one-half (1/2) inch in width.
4. Be securely anchored in a fixed location as required by the manufacturer.
5. Abrasive wheels will be visually inspected, and a Ring Test will be performed prior to being installed on a bench grinder.
6. The maximum operating speed at which the abrasive wheel is rated must be checked prior to installation to ensure it does not exceed the machine's declared spindle speed.
7. Keep loose clothing and gloves away from wire wheels and grinders.
8. Unplug handheld tools and equipment from energy source when not in use.

107.2 When operating equipment machines or tools do not:

1. Operate without provided guards in place.
2. Make modifications to machine guards without the manufacturer's approval.
3. Leave running equipment unattended.
4. Adjust while in motion.

108 – Material Handling & Storage

When moving or lifting heavy objects care must be taken to avoid bodily injury. Materials should be stored in designated areas and in a manner that will not result in the creation of hazards. Handling and storage of materials must be performed in accordance with site-specific health and safety procedures, CSX Safe Way, applicable OSHA regulations.

108.1 When lifting an object:

1. Be aware of your surroundings and check for hazards.
2. Use proper lifting techniques.
3. Wear appropriate PPE for the job task and site.
4. When using equipment or machinery, ensure the load is properly secure, weighted, and level.
5. Only operate equipment in good working order with proper training.

108.2 When storing materials:

1. Ensure pathways are clear and egress or walkways remain unblocked and free of tripping hazards.
2. Place materials in their designated areas.
3. Ensure stacks, racking, or other storage spaces are stable, free of damage, and able to support items to be stored.

109 – Painting

109.1. All painting or spray-painting activities must be performed:

1. Using proper personal protective equipment and application equipment appropriate for the job task.
2. In a properly ventilated area. At times testing may be required to confirm a hazardous atmosphere is not present or created.
3. Using products with documented safety data sheets.

110 – Personal Protective Equipment (PPE) & Respiratory Protection

110.1 All PPE must:

1. Be worn in alignment with OSHA and CSX operating standards as well as any site-specific procedures.
2. Be clean, well maintained and cared for including.
3. Comply with the specific work area or task.
4. Be appropriate for the job task.
5. Be worn as intended and fit the employee properly.

110.2 PPE should not:

1. Be damaged or in disrepair.
2. Be altered or modified.

111 – Powered Platforms, Manlifts and Vehicle Mounted Work Platforms

Operation of aerial platforms (man lifts and vehicle mounted platforms) shall be performed in accordance with applicable federal and local regulation as well as site-specific health and safety plans, and CSX Safe Way.

111.1 When operating aerial platforms:

1. Ensure those operating equipment are properly trained in the safe use of the equipment.
2. Inspect and test the equipment controls prior to use to verify it is in good working order.
3. Ensure use of proper PPE, including fall protection or fall restraint.
4. Observe electrical safety procedures including LOTO.
5. Demarcate work areas at the ground level beneath elevated platforms using barricade, tape, spotters or an equivalent method to alert workers on the ground of the presence of aerial lift activities.
6. Properly secure equipment, tools, and other loose objects to reduce the risk of items falling on workers below.
7. Be aware of your surroundings and maintain a safe distance from site equipment and pedestrians.
8. Operate the lift as intended and, in the area designated for use at the site.

111.2 When operating aerial platforms do not:

1. Override or tamper with any of the equipment devices including but not limited to alarm systems.
2. Exceed the load limits of the lift.
3. Place workers outside of designated working areas on the lift, such as the basket.
4. In weather conditions that preclude safe operations.

112 – Ropes, Chains and Slings (Inspect, Repair, Replace)

The use of ropes chains and slings should be performed in accordance with applicable federal and local regulations as well as site-specific health and safety plans, and CSX Safe Way.

112.1 When using ropes, chain, and slings:

1. Ensure that they are inspected and found to be free of damage prior to use.
2. Check that they are properly labeled with clear identification and permanently affixed manufacturer markings.
3. They are used for their intended job task and load capacity.
4. All rings, anchor points, or other points of contact are securely attached prior to moving the load.

112.2 When using ropes, chains, and slings do not:

1. Use if they are defective or damaged.
2. Place hands or fingers between the suspension device and load.
3. Suspend loads above people or stand in a red (danger) zone.
4. Alter, shorten, knot, or otherwise alter devices in wise not approved or designed by the manufacturer.

113 – Scaffolds, Ladders and Other Staging Surfaces

113.1 When utilizing scaffolds, ladders, and other staging surfaces:

1. Ensure that the equipment is in good condition and approved for the task and job site.
2. Perform all pre-use inspections and apply applicable tags.
3. Maintain three points of contact and face the ladder at all times when ascending and descending.
4. Observe site electrical and fall protection safety rules including the use of non-conductive type ladders around electrical wires.
5. Secure scaffolds, ladders, and other staging equipment to prevent shifting or collapse.
6. Properly secure equipment, tools, and other loose objects to reduce the risk of items falling on workers below.
7. Utilize safe material handling techniques.

113.2 When utilizing scaffolds, ladders, and other staging surfaces do not:

1. Overextend or overreach.
2. Climb higher than the designated rung on ladders and step ladders or place workers outside of designated work areas on scaffolds.

114 – Servicing Multi-Piece or Single Piece Rim Wheels

Anyone repairing or maintaining tires is responsible to comply with all OSHA and local regulations regarding safe work practices as well as site specific health and safety plans and CSX Safe Way.

114.1 When servicing multi-piece or single piece rim wheels:

1. Ensure any person who repairs, maintains or services rim wheels is properly trained and certified as applicable to the assigned task.
2. Wear appropriate PPE for the job task.
3. Proper restraining and safety devices are in place and utilized as applicable during all servicing activities.
4. Ensure all equipment is in good working order prior to use and that tires are not damaged or defective prior to inflation.

114.2 When servicing multi-piece or single piece rim wheels do not:

1. Stand directly in front of a tire being inflated.
2. Continue inflation if signs of damage or defect are detected such as popping or cracking sounds.

115 – Servicing Rubber Tired and Rail Mounted Gantry Cranes & Loaded Container Handling Equipment

These precautions and processes help ensure equipment can be safely maintained and to avoid equipment damage or personnel injury or death while servicing is in progress by complying with all OSHA and local regulations regarding safe work practices as well as site specific health and safety plans and CSX Safe Way.

115.1 When servicing rubber tired and rail mounted gantry cranes & loaded container handling equipment:

1. Coordinate maintenance with terminal operations.
2. Remove equipment from the foul of rail tracks. If the equipment cannot be removed from rail tracks, ensure the tracks are properly protected with Blue Signal Protection and a lock applied.
3. Secure the work area with cones, barriers, or chains.
4. Ensure any person who repairs, maintains or services rim wheels is properly trained and certified as applicable to the assigned task.
5. Wear appropriate PPE for the job task.
6. Follow all applicable electrical, Lock-out/Tag-out, and fall protection safety procedures.
7. Proper restraining and safety devices are in place and utilized as applicable during all servicing activities.

8. Ensure all equipment is in good working order prior to placing it back into service.

115.2 When servicing rubber tired and rail mounted gantry cranes & loaded container handling equipment do not:

1. Stand under a suspended load.
2. Work outside of designated work areas.

116 – Servicing Vehicles (Ramp and Mobile Service)

Vehicles should be maintained in safe and serviceable conditions to meet CSX and site-specific performance requirements.

116.1 When operating vehicles:

1. Valid licensing and training are required to operate all vehicles and equipment.
2. Driver Vehicle Inspection Report (DVIR) is to be completed prior to operating vehicle each shift. The DVIR includes but is not limited to the list below.

    a. Confirm all vehicle fluids are at proper levels including coolant. Check for leaks.
    b. Start vehicle, checks dashboard warning systems.
    c. With engine running listen for unusual engine sounds, exhaust leaks.
    d. Inspect tires and wheels, report and correct issues noted.
    e. Windows and mirrors.
    f. Safety components - horn, seatbelts, wipers, parking brake, fire extinguishers, first aid kits and safety appliances.
    g. Record body defects - cuts, scrapes, dents.
    h. Lights, lamps, and signals.
    i. Housekeeping - dash is clear, no trash in cab or bed, tools properly stored.

2. Issues discovered during the DVIR will be reported and corrected. Bad order or safety discrepancies require the vehicle to be placed out of service and the corrected lock out/tag-out applied until repaired.

3. Scheduled preventative maintenance (PM) - Intervals and frequency can vary due to vehicle operating conditions. Regular scheduled PM is the key to a successful program and might include
    a. Engine oil and filter changes
    b. Belts and hoses
    c. Coolant system
    d. Transmission fluid
    e. Braking system

   f. Tires and wheels
   g. Tune ups
   h. Exhaust system
   i. Undercarriage and frame
   j. Steering and suspension system
   k. Electrical system

4. Unscheduled breakdowns and repairs
   a. Unsafe vehicles are to be removed from service immediately.
   b. Follow lock out/tag-out policy until repairs are made by qualified technician.

5. Service vehicles will be clearly marked with the name of the owning/operating company and assigned a serial number for tracking while aboard the CSX Intermodal Terminals.

6. Vehicles must not be left with the engine running unattended (no person in driver's seat, more than 25 feet away or out of sight). Vehicle keys will be removed from unattended vehicles and protected against unauthorized use or theft.
7. Avoid parking any vehicles, equipment, chassis, or containers in a position that fouls any track or crane path.

8. Ensure beacon or four-way flashers are in use when vehicles and equipment are operating/traveling on the CSX Intermodal Terminals. Safety cones must be displayed in front and behind any vehicle performing work on the terminal, as well as in adjacent parking bays.

9. Headlights must be used at all times while operating on the terminal.

116.2 When operating vehicles do not:

1. Alter or tamper with operating equipment.
2. Block or otherwise obstruct onboard recording devices.
3. Remove hands from the steering mechanism while the vehicle or equipment is in motion.
4. Personal vehicles may not be used in operational areas without approval from the CSX Intermodal Terminals manager.

117 – Welding & Cutting Metal

Welding, Cutting and Brazing should be performed in accordance with applicable federal and local regulation site-specific health and safety plans, and CSX Safe Way.

117.1 When performing welding, metal cutting, or abrading activities:

1. Be aware of potential fire hazards and plan for response actions in the event of a fire such as establishing a fire watch and fire extinguishers in the proper vicinity of welding work.
2. Maintain proper ventilation.
3. Ensure that proper PPE, including respiratory protection, is selected for the work task and is in good working condition.
4. Ensure workers are properly trained and certified to perform the job task.
5. Ensure the area is designated as fire safe by CSX.
6. Any containers, work surfaces, or hollow spaces to be welded or cut are deemed appropriate, such as cleaned or purged, for the assigned task.
7. Observe all electrical, fall protection, and confined space site safety considerations during the course of work.

117.2 Welding, metal cutting and abrading activities should not:

1. Be performed in prohibited areas as designated by CSX and regulatory oversight.
2. Be performed in explosive atmospheres or near ignitable materials.

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