



**APPLICATION FOR RIGHT-OF-ENTRY**

Mail Application, Maps, and Fee(s) To:  
 CSX Transportation, Inc.  
 ATTN: Corridor Occupancy Services  
 6737 Southpoint Drive South, J-180  
 Jacksonville, FL 32216

Application Date: \_\_\_\_\_ CSXT File/Agreement Number: \_\_\_\_\_  
 (CSX Use Only)

**SECTION 1: PROJECT INFORMATION TO BE COMPLETED BY APPLICANT**

**ALL FIELDS MARKED WITH AN ASTERICK (\*) ARE REQUIRED FIELDS AND MUST BE COMPLETED**

**Legal Name of Party Performing the Work (required)**

*Owner's Complete Legal Company Name:				
Legal Address (1):				
Legal Address (2):				
City:	State:	Zip:		
*Business Type:	<input type="checkbox"/> Corporation	<input type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Limited Partnership	
	<input type="checkbox"/> Municipality	<input type="checkbox"/> Limited Liability Partnership	<input type="checkbox"/> General Partnership	
*State of Incorporation:	Other Business Type - Describe:			

**Billing Address**

(Check box if same as above); if not, please complete below.

Billing Address (1):				
Billing Address (2):				
City:	State:	Zip:		

**Project Contact Information**

*Contact Name:	Contact Title:			
Office Phone:	Mobile Phone:			
*Email:	*24/7 Emergency Phone:			

**SECTION 2: PROJECT REFERENCE TO BE COMPLETED BY APPLICANT**

Is this a time extension request or a request to add an additional location to an existing right-of-entry agreement?

- Yes Provide Agreement # and/or date:
- No

Is this project related to another transaction/project with CSX:

- Yes Describe:
- No

Provide Applicant's Project Reference Number:	
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**SECTION 3: PROJECT LOCATION/SCOPE/DESCRIPTION**

**TO BE COMPLETED BY APPLICANT**

**Project Location**

\*City:

\*County:

\*State:

In addition to the above location information, a minimum of one of the below location references must be provided for processing:

Latitude:

Longitude:

\_\_\_\_\_ feet \_\_\_\_\_ (Direction) from AAR/DOT Road Crossing Number  
 \_\_\_\_\_ feet \_\_\_\_\_ (Direction) from CSX Railroad Milepost Number

**Project Scope**

Check box to indicate type of entry request:

**General Access:**

- Bridge Inspection (include DOT Crossing Number)
- Engineering
- House Moving
- Staging Area
- Geotechnical Soil Borings
- Surveying
- Other (Non-Construction)

**Environmental Investigation:**

- Ground Water Sampling
- Sediment Sampling
- Soil Sampling
- Remediation
- Monitoring Wells # of Wells:
- If state or Federal Site, provide
- Site #

**Railroad Operations:**

How close will the proposed activity be to the nearest railroad track:

Will the proposed activity require crossing railroad track(s):

- Yes Describe:
- No

**Project Description**

\*Detailed Scope of Work:

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\*Equipment:

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Proposed Project Start Date:

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Proposed Project Duration:

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Is This Project Federally Funded:

- Yes
- No

Federal Project Reference #:

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Location map showing project location at a local street level is required. Please attach with submittal of this application.

# Safety is a Way of Life

## Right of Entry

The safety of all persons entering onto CSX property is of paramount importance to CSX. Each project is reviewed by CSX independently to determine, in its sole discretion, the need for flagman and/or inspection services and/or On-Track Worker Safety Training. If required for the project, the project owner will be invoiced for the services provided during the project (see Information Packet for more details).

Review Fee Schedule: Right of Entry	
Per Location	
<b>Rights of Entry</b>	
<b>General Access</b>	<b>\$1,250.00</b>
<i>Bridge Inspections; Engineering; House Moves; Large/Heavy Moves; Staging; Geotechnical Soil Borings; Surveying</i>	
<b>Environmental Investigation</b>	<b>\$4,000.00</b>
<i>(includes review fee and site inspection fee) Groundwater, Soil, and Sediment Sampling; Remediation; Monitoring Wells</i>	
<i>Review Fees are non-refundable</i>	

Entering any railroad right of way or other railroad property without the permission of the railroad is trespassing and illegal. Violators will be prosecuted, and they risk the possibility of serious, even fatal, injury.

**ROE Application Instructions**

**Summary** - A right of entry is a request for temporary access onto CSXT property for non construction activity, which includes surveys, soil borings, inspections, ingress/egress, monitoring wells, remediation, etc... Use the Facility Encroachment Application for construction related activity. All fields on the application must be completed. Any missing information will cause a delay in processing.

**Bridge Inspections** - For bridge inspections only, the Application Review Fee for multiple bridge inspections is \$1250.00 USD for the first location, and \$625.00 USD for each additional location. Please provide bridge information as shown on the attached sample bridge inspection sheet. (Figure 1)

Requests for bridge washing and/or painting are handled by CSX Public Projects Department. Their website is: <http://csx.com/index.cfm/community/property-and-projects/>

Street Name	County	State	Milepost	AAR/DOT #

Figure 1

**Legal Name of Party Performing the Work** - All information must be filled out correctly in order to generate an accurate agreement. Please include the complete and legal name of the party performing the work, the legal address, the business type and state of incorporation. If any of this information is not provided an accurate agreement cannot be generated, which will cause a delay in processing your request.